

GREAT & LITTLE WHELNETHAM PARISH COUNCIL

Minutes of Parish Council Meeting held at Community Centre on 11th July 2018 at 7.30pm.

Present

Cllrs Peter Royce (Chairman) PR

June Attwood JA

Howard Singh HS

Tim Webber TW

Diane Everitt Parish Clerk DE

Others - 1 member of the public

1. Apologies for absence

Tonie Armstrong due to other commitments

Terry Clements Borough Councillor

Karen Soons County Councillor

2. Public Question Time.

None

3. Borough Council Report.

TC not at meeting, but he has forwarded the Local Government Boundary Commission Draft report, this has been sent out to Councillors.

County Councillor Report.

KS unable to attend meeting report sent to Councillors and filed with minutes.

Chairman's report.

PR gave an update on correspondence over the sign for the closed landfill site, which the County Council have recently put up on the gate leading to the railway line walk. There have been several complaints about the location and size of the sign. The Parish Council are looking to get a smaller sign located on the already positioned Parish Council bylaws posts. Updates also given on highways issues and drain maintenance work in the village. PR has sent a letter to the County Council Portfolio holder for Highways reference getting a 40mph buffer zone at the school site. Due to the increase in numbers at the school there are now even more cars parking in this area, and information downloaded from recently placed VAS signs confirms vehicles speeding in this area.

4. Minutes of previous meeting held 9th May 2018 to be agreed, (any matters arising to be discussed during the meeting).

Minutes agreed **proposed JA seconded TW all in agreement.**

5. Members declaration of interest.

HS member of SALC.

6. Police updates.

A public meeting is to be held Thursday 12th July in Bury with the Police and the PCC. A letter has been received from the Chief Constable asking whether the Parish Council would consider funding or part funding a PCSO position in the future. Decision taken not to participate in this scheme. The Police have recently put in place a Community Engagement Officer PC Paul Fox, who will liaise with local Parish Councils and with the new Neighbourhood Watch area co-ordinator.

7. Updates.

- 7.1 Planning** – no updates re Fenton or Erskine Lodge developments. DC/18/0864/HH Kent Cottages Ixer Lane, Cart Lodge with living space above, no concerns. DC/18/0936/TPO Maple Lodge Sudbury Road, Maple pollard, no concerns. DC/18/1168/LB Hunt Cottage Cocks Green Lane, single storey rear extension, no concerns.
- 7.2 Great Whelnetham School and Parking-** there are concerns as no buffer zone from the 60mph zone into the 30mph by school, and the parking is now stretching into the 60mph zone. Contact has been made with the County Council portfolio holder. There is also data from the VAS sign of speeding vehicles.
- 7.3 Railway walk update and maintenance-** as above the County Council have been contacted reference the recent landfill sign that has been put on the entrance gate to the walk. The Parish Council want a smaller sign and for this to be put on the current post already in place. Due to the exceptionally dry weather and current condition of the walk it was questioned as to whether it needed to be cut so regularly. **Action: Clerk to contact and liaise with St Eds BC**
- 7.4 Transport and VAS signs-** both now working and providing valuable data
- 7.5 Playground report/playground equipment update-** Update and costings next meeting. TA not at meeting, but site meetings have been held with possible suppliers. Most recent play area report shows moderate risk.
- 7.6 Defibrillator update-** decision taken by Parish Councillors not to go ahead with the British Heart Foundation Grant and purchase of a defibrillator through them, due to the request for it to be stored in unlocked, but alarmed cabinet. **JA proposed TW seconded all in agreement.** Suggestion made for defibrillator to be purchased and stored in local telephone box as in several other Villages. **Action: Clerk to contact BT reference keeping the telephone box to put defibrillator in.**
- 7.7 Battle Over 11.11.18 Beacon and proposed events update-** update re proposed events over the weekend from Community Centre representative. It was decided that events over 3 nights may not be supported sufficiently. Proposed events Film Night Saturday 10th November War Horse, this will be run by the Community Association. Then entertainment from Sybil Andrews pupils, Pipers and Bugle, Beacon lighting and fireworks on 11th November. Costs to be shared with Community Association. Approximate costs for the Parish Council £1550. Sub Committee to be formed for allocation of jobs.
- 7.8 Improving Local Communities-** TA not at meeting no update
- 7.9 Membership Update, co-option of additional Councillors-** no update
- ## 8. Correspondence
- 8.1 Page Associates proposed plans to trim overhanging branches on their land from the railway line.**

Action: Clerk to send letter Councillors all in agreement with proposals

8.2 Letter requesting donation for grass cutting at Little Whelnetham Church- to be put on agenda and discussed at next meeting in September. **Action: Clerk to send letter.**

9. For Consideration

9.1 Standing Orders Financial Orders for 18/19 and Code of Conduct- recommendations from SALC for changes to the Standing orders discussed, amendments to be done then to be put on agenda for adoption next month. Financial orders and Code of Conduct adopted at this meeting. **All in agreement.**

9.2 GDPR Risk Register- recommendation from SALC that updates be done. **Action: Clerk to get details from SALC website.**

9.2 Budgeting Ideas for this year- for discussion at the next meeting.

10. Finance.

10.1 Payments since last meeting and Bank reconciliation- As attached on bi-monthly accounts statement. Balances Current account £20785.69 Instant Access account £1134.05, total in the bank £21919.74 less cheques to be presented as below.

10.2 Payments for approval- Westcotec £543.60 VAS repairs, St Eds BC £408.72 dog bin, HMRC Clerks Tax £103.20, Clerks expenses £36.00, SALC audit fee £170.40, St Eds BC grass cutting railway line £1008.00, **all in agreement**

10.3 Complete mandate change to add new signatory- mandate signed and completed clerk to take to the bank.

10.4 To Approve bi monthly statement and cheques to be issued- statement approved **proposed TW seconded JA all in agreement**

10.5 To certify Parish Council as exempt for purposes of the external auditors and approve accounts audited by SALC- accounts approved **proposed TW and seconded JA all in agreement**

11 Matters for consideration at the next meeting- recommendations from the SALC audit to be put on agenda for discussion.

Meeting finished 9.40pm

Next meeting 12th September 2018 at 7.30pm

Signed Chairman

Date