

GREAT & LITTLE WHELNETHAM PARISH COUNCIL

Minutes of Parish Council Meeting AGM held at Community Centre on 08th May 2019 at 7.40pm.

Present

Cllrs Peter Royce (Chairman) PR
June Attwood JA
Howard Singh HS
Tim Webber TW
Terry Clements Borough Councillor TC
Karen Soons County Council late arrival 8.00pm
Diane Everitt Parish Clerk DE
Elaine Gorman New Clerk
Others - 1 member of the public

1. Apologies for absence

None

2. Election of Chairman.

Peter Royce proposed by Tim Webber seconded by June Attwood, unanimously agreed.

3. Election of Vice Chairman.

Howard Singh proposed by June Attwood seconded by Tim Webber, unanimously agreed.

4. Election of the Transport Representatives.

Peter Royce has been doing this and will continue. Due to the lack of numbers this item to be removed from agenda.

5. Public Forum.

None.

6. Minutes from previous meeting.

Minutes from meeting held 13th March 2019 agreed signed and any matters arising were discussed during the meeting.

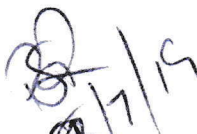
Proposed Howard Singh Seconded Tim Webber, unanimously agreed.

Minutes from Extra ordinary meeting 25th April 2019 agreed signed.

Proposed June Attwood Seconded Howard Singh, unanimously agreed.

7. Members declaration of interest.

Howard Singh currently a member of SALC


17/19

8. Police Updates- Police representatives not in attendance, but Neighbourhood Watch monthly crime stats for March update received and read at meeting. Great Whelnetham no recorded crimes. Police and Neighbourhood Watch Co-ordinator attended Parish Council meeting January 2019.

9 Updates

9.1 Planning – DC/19/0137/FUL, DC/19/0752/VAR variation of condition 2 amended site ownership for new dwelling, address 1 Hall Cottages, The Street, Little Whelnetham. No comments or observations. Planning for the new property has already been passed. **DC/19/0761/LB**, application for listed buildings consent – restoration of sash windows, the Old Rectory Stanningfield Road. Approve with no comments. Both unanimously agreed by all Councillors.

9.2 Great Whelnetham School and parking – No further updates.

9.3 Railway walk update and maintenance – No further updates.

9.4 Transport and VAS Speed signs – Meetings and talks with residents and Councillors have taken place over the condition and pot holes along Cocks Green Lane. Only 2 pot holes have been filled in so far, leaving the road in poor condition. This issue is on-going.

9.5 Playground report/Playground equipment – Extra ordinary meeting held in April to form plan for updating existing play area and adding other equipment for older children. There is approximately 47K in 106 monies that can be applied for, also match funding grants. Other equipment being looked at a Multi-Use Games Area (MUGA). Committee to be formed with both Parish Councillors and members of Whelnetham Community Centre Committee. The Sub Committee will meet monthly, then report into the following Parish Council meeting. First meeting set for 12th June 2019 7.30. The first meeting will discuss existing play area and work that needs to be done. Some of the monies available need to be spent before November due to timing and District Councillor TC also gave some funding for this project that also needs to be spent soon.

Proposed Howard Singh Seconded June Attwood, unanimously agreed.

Action: Clerk to book room for meeting 12th June 2019

9.6 Defibrillator update – Due to be fitted 9th May, bill for this needs to be made to the Parish Council. Signage was discussed as this is required from the main road. Central register to be held as to the names of people trained to use the defib. Clerk to liaise with the Chair of Whelnetham Community Centre Committee with reference who was trained on initial course.

9.7 WW1 Memorial Bench update – Waiting for this to be fitted, Parish Council have agreed to pay for bench.

9.8 Membership update, co-option of additional Councillors – Parish Council now down to 4 members, need to recruit more people.

10 Correspondence

10.1 EACH letter received- – requesting donation, decision taken not to give at present.

10.2 SARS Suffolk Accident Rescue Service – Newsletter and update requesting donation, decision taken not to give at present.

BS
9/7/19

10.3 UK Power Networks – A new contract has been sent reference the way leave payment for the telegraph pole on Parish Council land. Payment has not been made for this year. Contract currently being read through, to be raised at July meeting.

11 For Consideration

11.1 Standing Orders and financial orders for 19/20 and code of conduct – Copies sent to all Councillors for this meeting. These were discussed and agreed at January's meeting. Discussed again and agreed unanimously by all Councillors.

11.2 Budgeting Ideas for next year – Playground area and equipment.

11.3 Confirmation of dates for Parish Council Meeting 2019/20 – Agreed unanimously to change the day of meeting to 2nd Tuesday bi-monthly, July, September, November, January, March, May.

12 Finance

12.1 Payments since last meeting and bank reconciliation – Clerks expenses £160.98, Beacon Plaques £285.00, defib purchase £1980.00, Beacon costs erection £500, Clerks Tax £103.20. Precept received for the year of £11015. Cheques to be presented £278.80, Current Account Balance £20109.95 Deposit Account £1134.53.

12.2 To receive and approve end of year accounts 2018/19– Copy handed around to all Councillors, proposed Howard Singh seconded Tim Webber unanimously agreed.

12.3 To approve the Councillors' statement in end of year accounts – Ongoing these to be approved at next meeting, after audit done by SALC.

12.4 To confirm PKF Littlejohn as external auditor for 19/20 – Proposed by Howard Singh seconded by June Attwood, unanimously agreed.

12.5 To approve bi-monthly statement and cheques to be issued - Proposed by Tim Webber seconded June Attwood, unanimously agreed.

12.6 Clerk update – Current clerk leaving end of May, but will attend July meeting to finish, sign off end of year accounts. New clerk to take over for July meeting.

13 Matters for consideration at next meeting – Road by Church and School, Cocktail Lane this currently has 20 mph signs, but parking at certain times of the day blocks the lane. Request for signs to be changed to access required at all times, due to farm equipment and lorries visiting farm.

Action: Clerk to contact Suffolk County Council over signage

Meeting finished 9.30pm

Next meeting Tuesday 9th July 2019 at 7.30pm

Signed Chairman  Date 